

Technical and Scientific Officer

Full-time equivalent engagement | Brussels-based international association | Remote-friendly | Employee or consultancy arrangement depending on candidate profile

NATRUE is an international association based in Brussels dedicated to natural and organic cosmetics. We help define what “natural” means through a rigorous standard trusted by brands, certification bodies and consumers worldwide. We are looking for a scientist who enjoys turning complex subjects into clear answers and wants their work to help shape the future of a fast-growing sector.

What you'll do

- Serve as a key technical contact and subject-matter expert for technical and scientific enquiries from clients, certification bodies and other stakeholders, providing clear, timely and reliable guidance.
- Provide technical and scientific support for the interpretation and application of the NATRUE Standard, working with the Certification Manager on certification and accreditation matters where relevant.
- Lead and coordinate scientific projects and the Scientific Working Group, including agenda preparation, meeting facilitation, documentation and follow-up of agreed actions.
- Monitor scientific, technical and industry developments affecting natural and organic cosmetics, assess their relevance and communicate key implications internally and to stakeholders.
- Develop scientific and technical proposals and contribute scientific expertise to regulatory strategies and policy positions, working closely with member-company technical delegates and relevant working groups.
- Draft and maintain high-quality technical and scientific materials, including guidance documents, technical notes and scientific summaries, as well as regulatory and policy briefings where required.
- Plan, coordinate and oversee scientific projects, ensuring clear objectives, appropriate stakeholder involvement and effective follow-up.
- Represent NATRUE in relevant international scientific and technical working groups and, where appropriate, regulatory forums.
- Deliver agreed outputs and project objectives autonomously while maintaining close collaboration with the NATRUE team.

What you bring

- Degree or equivalent scientific background in organic chemistry, life sciences or a related scientific discipline and a passion for natural substances.
- Several years of experience in a scientific, technical or regulatory role, preferably in the cosmetics industry.
- Strong knowledge of EU cosmetics regulation and ingredient compliance.
- Experience handling client or stakeholder enquiries in a professional environment.
- Ability to organise and prioritise a varied workload, work proactively and provide dependable follow-up with limited supervision.
- Excellent analytical, interpersonal and time-management skills, with consistent attention to accuracy.
- Excellent written and spoken English.
- Confident use of Microsoft Office, Outlook and relevant digital tools, including AI-enabled tools.
- Based in Europe and able to work during European business hours, with occasional travel mainly within Europe.



Desirable experience

- Experience with certification schemes, standards or label-based systems.
- Knowledge of the natural and organic cosmetics sector.
- Experience in a non-profit association or multi-stakeholder environment.
- Knowledge of French, German or another EU language.

What we offer

- We welcome applications from candidates across Europe.
- We are open to discussing either an employment contract or consultancy arrangement, depending on the candidate's experience, location and professional circumstances.
- Flexible, remote-friendly working arrangements.
- A small, international team in which your expertise is visible and valued and with the opportunity to make an impact across the sector.
- Competitive remuneration tailored to your experience and the chosen engagement model.

Start date

As soon as possible.

How to apply

Please send your CV, cover letter in English to info@natrue.eu
Only shortlisted candidates will be contacted.

Our selection process

- First interview via Microsoft Teams.
- Technical assignment.
- Final interview with the Board of Directors.

Contact details

Jelena Lemercinier-Wagner

Office and Global Membership Manager

+32 471 910563

info@natrue.eu

NATRUE – The International Natural and Organic Cosmetics Association AISBL
40 rue Washington, 2nd floor, Brussels, Belgium | www.natrue.org

